

Release List

RELEASE	1.1
TARGET RELEASE DATE	1 September, 2003
PRODUCT MANAGER	Roger Larson
DATE SUBMITTED	1 July 2003

Functionality

Title	Dedupe
Description	<p>Develop and implement functionality to allow a case administrator the option to de-dupe (remove duplicate files) from the system.</p> <p>The system will execute a query to identify duplicate files by <i>file name, relative and absolute path, date created and file size</i>. The client may then select multiple documents that are dedupe candidates and execute a binary comparison to see if the documents are the same. The client may then flag the document for deletion as a duplicate, if he or she wishes.</p> <p>The system will not make deduping choices programmatically. The user will be in control of the process, since there are too many variables to accurately determine a duplicate document programmatically.</p>
Title	Document Deletion
Description	<p>Users will be able to flag (code) documents for deletion as they wish. Documents flagged for deletion will not be automatically deleted; rather the case administrator will be able to run a report first identifying the candidates for deletion. Then the case administrator will be able to run a process that actually deletes the documents. The system will not actually delete the documents, but rather change the documents' status to deleted, so that it is not included in searches. The system will also exclude the storage space for deleted documents from the total of used space. The user will not be able to restore deleted documents directly, but must contact iConcepts to provide the service.</p>
Title	Download Services
Description	<p>Upon request from the Case Administrator, the system will execute a high speed download of selected documents (the MyDocuments basket) into an appropriate removable media (e.g. CD, DVD) and ship to the client.</p> <p>The system will also be able to track downloads, including files downloaded, date and time, and person downloading.</p>
Title	Unrecognized File Types
Description	<p>The system will flag unknown file types during the load process. A database flag will be set (using the flag already in the indexer) and a report will be generated to notify the Case Administrator of documents that will not be included in the full text search because they were not recognized by the search filters.</p> <p>The client will have the option of notifying iConcepts of file extensions associations that don't match (for example .xxx rather than .doc for Word files). iConcepts will apply this change and reindex. The client will not be able to do this dynamically.</p> <p>The system will maintain a list of known image types (jpg, etc.) so that they will not be considered unknown file types by the system.</p>